



KNIGHTDALE

PARKS, RECREATION & CULTURAL PROGRAMS ADVISORY BOARD MINUTES

950 Steeple Square Court, Knightdale, North Carolina 27545

May 24, 2016

The Knightdale Parks and Recreation Advisory met at 6:30 p.m. in the Council Chamber Room of Town Hall.

PRESENT: Christina Brewer, Brandy Dolby, Meg Buckingham, Chris Kennedy, Danielle Johnson and Dena Silver

ABSENT: William Lee, Daija Fowler

Staff Members Present: Tina Cheek, Chris Roland and Councilman Randy Young

Meeting called to order by Danielle Johnson at 6:30pm.

ITEM I. APPROVAL OF MINUTES

Motion by Meg Buckingham to approve the minutes from April 26, 2016. Motion seconded by Brandy Dolby and carried unanimously.

ITEM II. UPDATE BY TOWN COUNCIL LIAISON (Randy Young)

Councilor Young explained that Council is looking to construct a permanent stage for Knightdale Station Park and to make improvements at Harper Park.

ITEM III. ATHLETICS

None at this time.

ITEM IV. RECREATION

A. Upcoming Events for June

Food Truck Thursdays, Pool opens Labor Day weekend, NC Law Enforcement Torch Run (June 2nd), Movie Night Series (June 10th), CPR and First Aid Training (June 11th), Farmer's Market each Saturday from 10am-2pm, Daddy Daughter Dance (June 17th), and Summer Camp begins June 20th. Looking further into the summer, July 4th festivals will be held on the actual holiday and K-Fest (Education Festival) will be held on September 10th.

B. Ms. Cheek updated the Board on Swim Classes and Pool Operating Schedule and also informed the Board that Hammerhead Pools is providing the Gate Attendant as well as the lifeguards for the 2016 season

ITEM V. OLD BUSINESS

A. Grant Update

- a. Mrs. Silver accompanied staff to the United Arts Grant Meeting. Mrs. Thornton presented and received positive feedback. Ten individuals

on interview panel. Mrs. Silver mentioned that Knightdale was prepared and organized for interview.

B. Citizen Academy Update

- a. Mrs. Silver attended the academy. As part of the academy, there was a facility tour, Councilman Young spoke from council perspective and the academy concluded at the Food truck. Staff members presented on the topics pertaining to their positions.

ITEM VI. NEW BUSINESS

A. Special Events Application (Camp Gladiator)

- a. Ms. Cheek spoke with the board regarding Camp Gladiator. Camp Gladiator is requesting use of KSPA field twice a week. Their requests do not fit our current parameters. The board is to discuss and decide if use of special events application and required insurance would be suitable for this type of park use.
 - i. The board discussed general park use regarding fields and shelters. At this time, only the picnic shelter at the Knightdale Station Park Playground is rentable space, along with 5k Special Event Application approvals. The board and town staff discussed ideas regarding future use of the park. The board and staff will continue to research what policies and procedures can be put into place regarding use of park space. Councilman Young and board agreed that requests should stay within currently parameters. Ms. Cheek elaborated by mentioning that the park needs to be enforceable while also serving the purpose as intended.
 - ii. Motion by Chris Kennedy to deny the Camp Gladiator Application. Motion seconded by Christina Brewer and carried unanimously.

B. Nominating for Chair/Vice Chair


- a. Motion by Brandy Dolby to nominate Danielle Johnson for Chair and Meg Buckingham for Vice Chair. Motion seconded by Christina Brewer and carried unanimously.

ITEM VII. ADJOURNMENT

...Motion by Danielle Johnson to adjourn at 7:09pm. Second by Meg Buckingham and carried unanimously.



Danielle Johnson, Parks and Recreation Chairman



Clerk for Parks and Recreation Advisory Board